**Important Links:**

**IT Office:**
https://service.it.hs-hannover.de/services/campuscard/

**Studierendenportal:**
https://hs-h.de/studi

**AStA:**
https://www.asta-hsh.de

**Library**
https://hs-h.de/bibl

**Contact**

IT Office | CampusCard  
Ricklinger Stadtweg 120 | Block 4 | Room 1427  
30459 Hannover  
E-Mail: campuscard@hs-hannover.de  
Phone 0511 9296-1441

**Version:**
20 July 2019
Campus Card (Semesterticket)
The Campus Card also serves as your semester ticket, which, depending on your student status (full-time, part-time, limited full-time), entitles you to use the local transport system. This is a convenience which is officially approved by the local transport authorities. Remember, your Campus Card can be used as a semester ticket only after it is activated. For the first semester the Campus Card is already activated. From the second semester you can reactivate it by yourself.

Extending the Validity
Your Campus Card has to be reactivated each semester. About a week after you have paid your new semester fees, you will be able to reactivate your Campus Card at one of the validating stations and have a new expiration date printed on it.

Validation
The validation stations will be accessible from Monday to Saturday from 7 am until 8 pm. As all stations on the different campuses are connected you can use one of them to extend your Campus Card.

Ahlem
EC bank cards, Printing account reloader and validation station
In Common room on ground floor

Bismarckstraße
Reloading Campus Card credit and validation station
On the corridor in front of the cafeteria

Expo Plaza 2
Reloading Campus Card credit, Printing account charger and validation station
In the main entrance hall next to the doorman

Expo Plaza 12
Validation station
In the entry hall opposite the doorman
Reloading Campus Card credit and Printing account charger
On the first floor in front of the library

Kleefeld
Reloading Campus Card credit, Printing account charger and validation station
In the entrance of the cafeteria

Linden
Reloading Campus Card credit, Printing account charger and validation station
Faculty IV Block 1H in front of room 11H.0.11
Hochschul-IT Block 1C ground floor
Campus Copy Print in Block 1A basement
Campus Card Reloading Station
In the entrance of the cafeteria

Library
Please complete the following online registration form to activate the Campus Card as a library card:
Registration library of the HsH (for the libraries in Linden, Kleefeld and Ahlem)
Registration library at KSF (for the library at the EXPO Plaza)
Then come to the library with your Campus Card and your valid identity card to complete the registration process.
As an alternative to the valid identity card, a valid passport in conjunction with the registration certificate of the Einwohnermeldeamt or Bürgeramt or a valid residence permit will be accepted.

Paying without Cash
The Campus Card includes an electronic wallet. This can be loaded with up to 70 EUR at one of the cash reloaders or cash desks of Studentenwerk Hannover (the Hannover Student Services Organisation), or cashless at one of the charging machines accepting EC bank cards, which are available on campus.
The electronic wallet can be used to
- buy meals or snacks in the cafeterias and restaurants operated by Studentenwerk Hannover
- load your printing account online at one of the stations provided
- use the AStA-Copiers